

Policy plan D.B.V. Arriba 2020-2021

57th Board of Arriba:

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Below you will find the policy of basketball association D.B.V. Arriba for season 2020 – 2021.

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1. Bullet points

1.1 An active Arriba

- 1.1.1 To have as many members present at activities or events as possible, the board is committed to provide clear communication between the board and members, between the board and committees and between committees and members.
- 1.1.2 To better include members in games, events and activities, the board will actively promote these events to Arriba members. The MediCie and WebCie will be included as well to achieve this goal, by making sure the website and social media channels are up-to-date at all times. During events, imagery will be collected during events, to be used for promotional activities in the future.
- 1.1.3 In general, the board will promote basketball-related activities and workshops.
- 1.1.4 To include old-members, the board will include Amartano in certain activities, mostly tournaments. To do this the board will discuss with the board of Amartano which demand for activities Amartano has.
Besides this, party-members will be invited to certain activities and events, like tournaments and 'gezelligheids'activities.

1.2 Sponsorship

- 1.2.1 In the season 2020-2021, a plan will be made to explore the opportunities for sponsorships and collaborations from which the association could profit. This document should be extensive and detailed enough to be used long-term as well.
- 1.2.2 This plan will also be communicated towards the committees, so that they can use it to explore the committee-specific possibilities for sponsorships and/or collaborations.
- 1.2.3 Lastly, all the steps that have been made regarding this plan will be documented, so that if they are relevant for future boards/committees, the steps can be traced back. A network of external parties can be put together with which the association can work together.

1.3 A competitive mindset within Arriba

- 1.3.1 The board is committed to let as many members play in one of the gents or ladies competition team.
- 1.3.2 Besides this, the board will put in effort to retain the newly formed ladies 2 team and will explore the possibilities of forming a gents 4 team, if the number of members with competitive ambitions is sufficient.
- 1.3.3 To bridge the gap between recreational and competitive play, the board will encourage letting members practice together with a competitive team later on in the season. The board will do this without forgetting that some members are not interested in playing competition.

2. Teams and practices

2.1 The board of D.B.V. Arriba strives to offer room for recreational- and competition players.

- 2.1.1 Competition playing teams consist of a minimum of 7 members.
- 2.1.2 The board will encourage members, including members who join the association during the season, to become a competition playing member.
- 2.1.3 Around the end of March, the board will make a list of members who will play for Arriba next season. This will be done through a survey.
- 2.1.4 Players with a sufficient high level will be encouraged by the board and trainers/coaches to join the practices of a higher/competition playing team.
- 2.1.5 If a team consists of more than 12 players, the selection for the games will be determined by the coach through the effort and presence of the players at the practices.
- 2.1.6 At the beginning of the season selection practices will be held. The trainers and coaches will make a selection of the players based on those practices. They will focus on level, effort and availability at games.

2.2 Gents 1 and Ladies 1 are the achievement teams of D.B.V. Arriba.

- 2.2.1 Gents 1 and Ladies 1 get a fixed appointed trainer/coach.
Gents 1 and Ladies 1 will get at least 2 practise moments of this trainer/coach. Also during the games of Gents 1 and Ladies 1, this trainer/coach will be present.
- 2.2.2 The trainer/coach will determine the selection of Gents 1 and Ladies 1.
The trainer/coach will consider the value which a specific player has for the goals of Gents 1 and Ladies 1.
- 2.2.3 The trainer/coach will, where necessary, invite players of other teams of Arriba to the practices of Gents 1 and Ladies 1.
- 2.2.4 The rent of the hall during the preparation period of Gents 1 and Ladies 1, will be financed by D.B.V. Arriba.

2.3 The board wants every team to get sufficient practises, where the aim is to have experienced trainers.

- 2.3.1 Every team has a right for at least two practise moments in a week.
- 2.3.2 The practise schedule will be made in collaboration with the trainers.
- 2.3.3 At the beginning of the season a trainers meeting will be organised. All trainers, coaches and the board will be present during this meeting.
- 2.3.4 Halfway and at the end of the season, individual conversations will be held with the trainers and coaches. This will be done to evaluate the past period, and to fix possible problems.
- 2.3.5 Team size will be taken into account, especially the team size of the recreational team, in order to justify a suitable practise facility.
- 2.3.6 Changes in the practise schedule, concerning the time/location/date, will when known, be announced to the concerning team(s).
- 2.3.7 If there are structural 5 or less players present at the practises, the board will consider the option of filling the team with new players. If this is not sufficient, the board will consider the option of combined practices with another team.

2.4 The board organises a Summer League, which starts about 2 weeks after the end of the competition. With the Summer League, the aim is to keep members involved with the association, also when the competition ends.

- 2.4.1 About a month before the start of the Summer League, information (general information, rules, location, etc.) of the Summer League will be sent to the members.
The registration will open immediately at that point.
- 2.4.2 Each Summer League team will get a captain, who will also be the contact person for the board.
- 2.4.3 The teams of the Summer League will be made by the board.

3. Competition affairs

3.1 Every team has a coach during every game.

- 3.1.1 The board will approach players personally, to ask if they would like to coach a team.
- 3.1.2 When a coach (with exception of the head trainer, for which the contract results) is not capable of coaching a game, the coach needs to warn that specific team at least a week before the game.
- 3.1.3 In case a trainer/coach fails a Trainer Course paid for by Arriba, these costs will be collected on this particular trainer/coach.
- 3.1.4 For the different training courses a different compensation policy exists, these are named below.
 - BT2: This course is 100% compensated by Arriba, if the trainer/coach coaches a team of Arriba which needs this license, for at least 2 years. Otherwise the amount of money which needs to be paid back to Arriba, decreases each year with 50%.
 - BT3: Half of the course costs will be paid by the coach/trainer themselves. The other half will be compensated by Arriba, if the coach/trainer coaches a team of Arriba which needs this license, for at least 4 years. Otherwise the amount of money which needs to be paid back to Arriba, decreases each year with 25%.
 - BT4: There is no compensation policy for the BT4 course, as this license is not required within Arriba.

3.2 The organization with regards to the table- and referee duty as well as building up and cleaning up the hall is known by the members.

- 3.2.1 The match secretary makes a schedule for the referees and the table duties. The commitment of doing a table- or referee duty, will be told during the practices and through email to the members.
- 3.2.2 The table-/referee schedule will be sent to the members by email and it will be placed on the website.
- 3.2.3 Members need to keep an eye on the table-/referee schedule themselves, whenever they have a table- or referee duty.
 - If someone can not be present during their duty (referee or table), this specific member needs to contact the match secretary at least 2 weeks in advance of the game.
 - This member needs to find a replacement on their own and needs to inform the match secretary at least one week in advance of the game.
 - If the board is informed about the replacement, the substitute member will be responsible for doing the duty. If not, the original member is responsible for doing the duty.
 - If the board needs to find a replacement, a financial sanction will be given.
 - The fined amount will be established during the GMA, and it will be placed on the website.
- 3.2.4 The board will notify the specific offender that there is a fine on not doing the duty, and that the fine will be given.
- 3.2.5 The board will make sure that the hall watch guide is known by the members.
- 3.2.6 Referees need to be present at least 20 minutes before the game. Members with table duty need to be present at least 10 minutes before the game.

- 3.2.7 The teams need to be present at least half an hour before a home game. They will use this time to prepare the hall. This includes the following:
- Place the baskets on the right spots
 - Make sure all the attributes for the table duty is set (this includes the shot clock)
 - Place the benches
 - Arrange the ball
 - If necessary, clean the hall
 - Make sure there is enough space around the court
- 3.2.8 If needed, the match secretary will arrange consumptions for external referees.
- 3.2.9 After the last game, that team is responsible for cleaning up the hall and used attributes.
- 3.2.10 The moment big problems occur during one of the matters of section 3.2, the board will need to be informed.

3.3 Every Dutch speaking competition playing member needs to have a BS2 license.

- 3.3.1 Preferably, a BS2 course is organized for all members, as early as possible in the season. All Dutch speaking competition playing members who do not have a BS2 license, are obligated to join this course. If a member does not succeed to finish the referee course, the board will collect the costs of the course from this member.
- 3.3.2 If needed, a BS3 course is organized in collaboration with other associations. Members are asked if they would like to participate in this course. If a member does not succeed to finish the referee course, the board will collect the costs of the course from this member.
- 3.3.3 For different referee courses, a different compensation policy exists. These are named below:
- BS2: This course is 100% compensated by Arriba
- BS3: This course is 100% compensated by Arriba, when you referee for Arriba for 2 years. Otherwise the amount of money which needs to be paid back to Arriba, decreases each year with 50%.
- BS4: There is no compensation policy for the BS4 course, as this license is not needed within Arriba.
- 3.3.4 For teams which play first class or higher, 2 BS3-referees need to be arranged for the full season. The preference goes to players of the teams itself. Other possibilities are players of lower teams who would like to referee on BS3 level or to arrange an external BS3-referee.

4. Tournaments

4.1 The board will encourage all members to participate with tournaments; especially internal tournaments

- 4.1.1 The tournament committee(ToeCie) will organize tournaments on behalf of D.B.V. Arriba.
- 4.1.2 The board will ensure that the members of the ToeCie inform the members on time about the intern tournaments. Where necessary, the board will inform the members about the tournaments.
- 4.1.3 The tournament committee is among other things responsible for the 3x3 tournaments.

4.2 The board will promote team participation of external tournaments

- 4.2.1 External tournaments will be posted on the website.
- 4.2.2 Invitations for tournaments of other associations will be sent by the board or ToeCie to the captains of the teams. The level of the tournaments will be taken into account, when the invitations are sent to the captains.
- 4.2.3 D.B.V. Arriba will financially compensate the costs of the selected external tournaments, to make it as attractive as possible to join one of those external tournaments.

5. Social policy

5.1 The board strives to put D.B.V. Arriba in the spotlight on social media

- 5.1.1 Throughout the year, different social media channels (like Facebook and Instagram) will be used to post pictures and videos, as well as matches and public activities. The goal is to generate more awareness about what D.B.V. Arriba does. This will be performed by the MediCie (Media Committee). The board will ensure that this happens.
- 5.1.2 The board will motivate members to take pictures and videos during matches and other Arriba activities.

5.2 The board wants proper communication with her members

- 5.2.1 Each Arriba activity is communicated towards all members.
- 5.2.2 The board informs her members through several mediums
- 5.2.3 The Arriblad will be provided by a committee of three to six members
- 5.2.4 All information communicated from the board or committees towards members will be available in English, and optionally in Dutch when asked for
- 5.2.5 General information from the board is communicated towards members at least three weeks beforehand. General information is mainly about the match schedule and player administration
- 5.2.6 Activities are announced at least one week beforehand
- 5.2.7 In each team, including the recreationals, a team captain is chosen. This captain will be the point of contact for the team. Teams are asked to assign a captain, may this fail, the board will appoint a captain
- 5.2.8 At the beginning of the season, the chairperson reaches out to each team captain to let them know what is expected of them. This means forwarding information, being the point of contact for the team, and being ultimately responsible for setting up and cleaning the sportshall on a matchday

5.3 The website will be used as an information source for members and other interested parties

- 5.3.1 General information can be found on the website, like the practice schedule, match schedule, information about the board and committees and information for members like contribution and forms
- 5.3.2 A calendar with upcoming activities and matches will be published on the website
- 5.3.3 Activities and specific events will be put on the website by the board or committees, when known
- 5.3.4 On the website, there will be a contact form to give feedback to the board, or to reach out to a counselor (Dutch: vertrouwenspersoon) of D.B.V. Arriba and/ or the NBB
- 5.3.5 Links to Arriba's social media (Facebook, Instagram, etc.) will be published on the website
- 5.3.6 The board announces matches using Arriba's media channels (email, website, Facebook)
- 5.3.7 The board motivates members to support other teams during matches
- 5.3.8 The match secretary communicates beforehand which matches will be played by sending a 'Match of the week' email to all members
- 5.3.9 The FeeCie (party committee) is responsible for informing and enthuse members about non-basketball activities of Arriba

- 5.3.10 Arriba is a student sports association. The board warrants both characteristics during organised activities
- 5.3.11 At least 75% of the members must be a student. This is partly because this is a requirement of the Student Union

5.4 Arriba will be represented during the Kick-In

- 5.4.1 The board and candidate board will make sure Arriba is visible during the Kick-In, this includes buying promotional materials where necessary
- 5.4.2 The board and candidate board include members during Kick-In activities

6. Committees

6.1 As many members as possible are active in committees

6.1.1 The association knows a variety of committees in which members can be active, namely:

- Arriblad
- Barteam
- Party-activity committee (FeeCie)
- Big tournament committee

This is a new committee. The tournament will be comparable to the LIT of the previous lustrum party and 'het breedte toernooi' organised by Arriba back in the day. The target is to have this tournament during the season of 2020-2021

- Audit committee (KasCo)
- Clothing committee (DresCie)
- Media committee (MediCie)
- Board of advisors (RvA)
- Tournament committee (ToeCie)
- Website committee (WebCie)

6.1.2 At the start of the season members are motivated to join a committee.

6.1.3 The board puts in effort to fill committees if they do not have enough members.

6.1.4 At the end of the season, the board organises an active member activity, to which all active members are invited.

6.1.5 The board hands out an 'activist of the year' prize (Kanjercup) each year.

6.2 Committees perform their required tasks

6.2.1 The board is finally responsible for the policy of the committees and guides the committees in the right paths.

6.2.2 Each board member has supervision on specified committees. The board member informs the relevant committee and will regularly join committee meetings.

7. Former-members association Amartano

7.1 Members who leave the association will get the opportunity to become a member of Amartano

- 7.1.1 Members will be informed about the existence of Amartano. Leaving members will be given a sign up form which had the possibility to make the leaving member become a member of Amartano.
- 7.1.2 Leaving members will be encouraged to become a member of Amartano, resulting in a better remaining contact with Arriba.
- 7.1.3 Members of Amartano will have the possibility to join a couple of activities organized by Arriba.

7.2 The contact between D.B.V. Arriba and Amartano will go through the boards of both Arriba and Amartano.

- 7.2.1 The board will make sure Amartano will have appointed a board. Whenever a board member of Amartano decides to quit the board, Amartano themselves will try to appoint a replacing board member.
- 7.2.2 Whenever the Amartano board fails to accomplish this, Arriba will, in consultation with Amartano, assign a new board member.
- 7.2.3 The board of Arriba will ask the board of Amartano whether they are willing to provide a list of all the Amartano members to the secretary of Arriba.
- 7.2.4 The Amartano board will be asked to inform their members about activities organized by Arriba in which they are invited.

8. Financial policy

8.1 In general

8.1.1 Every member will meet their financial obligations

8.1.1.1 The financial obligations will be known by the members.

8.1.1.2 At least 2 weeks prior to a collection members will be informed about their personal financial specification.

8.1.1.3 At the beginning of the season, members without an IBAN number will be contacted about in which way their payments shall be made.

8.1.1.4 If a member refuses to make a payment, the treasurer will remind the member in the first and second week after the collection.

The second reminder shall be in person.

If the member still does not make the payment after these reminders, the member will not be allowed to attend games and practices anymore.

8.1.1.5 The board will compensate members who haven't had the possibility to play basketball at Arriba.

Members have to make this request to the board themselves.

The board will determine whether the member qualifies for this compensation and the amount of possible compensation.

8.1.1.6 (Former) members with debts to Arriba will be tracked down so they will still be able to pay their owed debts.

If members leave Arriba while they still owe debts to Arriba they will be administered in the debtors system of the NBB (Dutch Basketball Bond). This will result in these members not being able to join other basketball associations without paying their debts to Arriba.

8.1.1.7 Travel expenses will not be compensated. Neither for members nor for trainers/coaches.

8.2 IMA

8.2.1 IMA reserve

8.2.1.1 Current year will be the last in which the subsidy policy Instruction, Material and Accommodation (IMA) will be used.

This year ('20-'21) the additional IMA surcharge from the prior year ('19-'20) will be paid (set on 7,5%) and therefore budgeted in this year's budget.

This will mean that next year ('21-'22) the IMA surcharge of the current year ('20-'21) will be paid.

8.2.1.2 If there is a year in which the IMA reserve will not be released, it will be possible to put a part of this on the Arriba savings account.

8.3 Fines and damages

8.3.1 Fines, damages and other costs will be collected from the responsible person by insights of the board.

8.3.1.1 Members will be informed by the board when they receive a fine.

8.3.1.2 The amount of the fines will be approved during the General Members Assembly.

8.3.1.3 The board gives all members who have bought an Arriba jersey permission to wear the jersey, as long as they do not violate the law while wearing the jersey.

8.4 Work campaigns

8.4.1 The board will implement work campaigns to fill up committees and increase the activism of the association.

8.4.4.1 The costs to compensate work campaigns and not carrying out tasks, will be determined during the GMA.

The following list are considered work campaigns:

- Being a board member.
- Being an active committee member.
- Do a minimum of 6 bar shifts.
- Coach a team.
- Give practice to a team.
- Being a BS3 referee for Arriba.

9 External organizations

8.1 D.B.V. Arriba is represented during the sector meetings of 'sector 2'.

- 8.1.1 The board will be present during meetings. If they aren't available during the meetings, the RvA (board of advisors) or former board members will be asked.

8.2 D.B.V. Arriba is represented during the (general) meetings from 'Afdeling Oost'.

- 8.2.1 The board will be present during meetings. If they aren't available during the meetings, the RvA (board of advisors) or former board members will be asked.